



The Republic of Uganda

UGANDA COMPUTERISED DRIVING PERMIT APPLICATION PROCEDURES.

New Driving Permit	
1	Learner's Permit
	<ul style="list-style-type: none">Valid National ID for Ugandan nationalsFor other applicants from the EAC: a valid National ID or passport.For non EAC members: Valid passport, a visa valid for at least one year, Work permit, dependent pass or Student pass.Fully filled Driving Permit Application/Medical Form (Form UCDP1) obtained from the www.ura.go.ug or www.works.ug or www.ucdp.co.ug or from any Face Technologies offices countrywide.Payment Slip of UGX 30,000 for learners permit payable to URA.UGX 30,000 cash payable at the Face Technologies offices.The applicant's biodata, finger prints and facial image are captured and a Learner's Permit is issued (Valid for 3 months).Go to any licensed driving school of your choice for training.
2	Driving Test
	<p>After training, you will be required to prepare and do a driving test. This is done at any of the driver testing centres countrywide.</p> <ul style="list-style-type: none">Present a valid learner's permit.Payment Slip of UGX 25,000 for test fees payable to URA. <p>On passing the test, the applicant will be issued with a Certificate of Competence (CoC) which will then be sent to Face technologies for verification.</p> <p>If the applicant fails the test, he/she will be advised to go back for further training and return for the test at a later date.</p>
3	Full Permit
	<p>On passing the driving test, the applicant will proceed to process the full permit.</p> <ul style="list-style-type: none">Present the stamped learner's permit.Payment Slip of UGX 150,000 (for 3 years) or UGX 55,000 (for 1 year) for full permit payable to URA.The applicant is verified and the full permit is processed. <p>For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.</p>

Foreign Exchange

- Valid foreign driver's license.
- Valid passport
- A visa valid for at least six months and above
- Dependent pass
- Student pass
- Work permit
- Permits in languages other than English must be first translated from a certified languages institute like Makerere School of Languages or by the responsible embassy/mission.
- Photocopy of the passport bio data page, visa page and driver's license.
- Fully filled Driving Permit Application/Medical Form (Form UCDP1) obtained from the www.ura.go.ug or www.works.ug or www.ucdp.co.ug or from any Face Technologies offices countrywide.
- Payment Slip (**UGX 150,000**) for foreign exchange fees payable to URA.
- **UGX 80,000** cash payable at the Face Technologies offices.
- The applicant's biodata, finger prints and facial image are captured and a new Uganda driving permit is issued.

For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.

Please note: Only one permit group is issued at exchange of a foreign license.

Permit Renewal

- Expired (Original) driving permit
- Valid National ID
- Payment Slip of **UGX 130,000** (for 3 years) or **UGX 50,000** (for 1 year) for permit renewal fees payable to URA.
- **UGX 80,000** cash payable at the Face Technologies offices.
- The applicant is verified, and a new permit is processed.

For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.

Lapsed permit

A driving permit will be lapsed if it is not renewed within a period of 5 years from the date of the last issue as per the Road and Traffic Safety Act, 1998).

The applicant will follow the procedures of acquiring a new driving permit.

Permit Renewal of a lost permit

- Valid National ID
- A newspaper announcement of the lost permit.
- Police report of the lost permit.
- Payment Slip of **UGX 130,000** (for 3 years) or **UGX 50,000** (for 1 year) for permit renewal fees payable to URA.
- **UGX 80,000** cash payable at the Face Technologies offices.
- The applicant is verified, and a new permit is processed.

For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.

Duplicate Permit (When the permit is still valid)

- Valid National ID
- A newspaper announcement of the lost permit.
- Police report of the lost permit.
- Payment Slip of **UGX 41,000** for duplicate permit fees payable to URA.
- **UGX 50,000** cash payable at the Face Technologies offices.
- The applicant is verified, and a duplicate permit is processed.

For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.

Class extensions

Preceding Class	Next Class	Min Age	Experience
B	CM	25 years	3 years
	DL	25 years	5 years
CM	CH	30 years	3 years
DL	DM	30 years	3 years
DM	DH	35 years	3 years

Driving Test

The applicant is required to do a driving test at any of the driver testing centres countrywide.

- A valid (not lapsed) driving permit.
- Payment Slip of **UGX 25,000** for test fees payable to URA.

On passing the test, the applicant will be issued with a Certificate of Competence (CoC) which will then be sent to Face technologies for verification.

If the applicant fails the test, he/she will be advised to go back for further training and return for the test at a later date.

Class extension

On passing the driving test, the applicant will proceed to face technologies to have his desired class added to his driving permit.

- Payment Slip of **UGX 41,000** for class extension payable to URA.
- The applicant is verified and the class extension is processed.
- **UGX 80,000** cash payable at the Face Technologies offices.

For Kampala, the applicant will receive the driving permit within 60 minutes while it will take up to 48 hours for upcountry offices.

Permit Fees

Transaction	URA Fees	Cash at Face Technologies
Learner's Permit	30,000	30,000
Test Fees (Each Class)	25,000	-
New Permit (1 Year)	55,000	80,000
New Permit (3 Years)	150,000	80,000
Permit Renewal (1 Year)	50,000	80,000
Permit Renewal (3 Years)	130,000	80,000
Foreign Exchange (1 Year)	150,000	80,000
Foreign Exchange (3 Years)	55,000	80,000
Extension (Each Class)	41,000	80,000
Duplicate Permit	41,000	50,000
Duplicate Learner's Permit	30,000	30,000

About Face Technologies Ltd

Face Technologies (Pty) Ltd is a South African based company that was contracted by the Government of Uganda through the **Ministry of Works and Transport** in 2003 for the '**Designing, Printing and Supply of Computerised Driving Permits**' in Uganda a self-financing - Build, Operate and Transfer (BOT) basis.

Face Technologies was tasked to establish, operate and maintain a system that would convert the old paper permits, renew expired permits, and issue new permits and exchange foreign permits into local driving permits on behalf of the Government.

Face Technologies was also tasked to establish countrywide offices to bring services nearer to the people and currently runs 7 offices, this is:

- Kampala (**Head Offices**), Mbarara, Fort Portal, Mbale, Jinja, Gulu and Arua